



European Society of Ophthalmic Plastic and Reconstructive Surgery

## **41<sup>st</sup> Annual Meeting ESOPRS 2023, Naples**

### **GUIDELINES**

- It is recommended to use **Microsoft Power Point** for presentations (ATTENTION: the projection format is **16:9 – 1920:1080 resolution** ).
- Any files (movies/videos/images) must be included in the Power Point Presentation.
- It is recommended that movies to be included in the presentation **not exceed 100 MB each**. Where the size of the movies exceeds this limit, it is advisable to inform at least one the day before the Slide Center.
- It is always preferable that the videos are in **MP4 format**.
- The Slide Center of the meeting venue (Maritime station, Naples, Italy – Piazzale Stazione Marittima, 80133 Napoli - Congress Center) will be open on **September 13th, 2023, from 2:00 PM to 6:00 PM**, on **September 14th from 7:00 AM to 6:00 PM**, on **September 15<sup>th</sup> and 16<sup>th</sup> from 7:00 AM to 6:00 PM**.
- To facilitate loading, presentations will need to be delivered at least two hours before your own presentation, or if unable to be sent to [meeting@esoprs.eu](mailto:meeting@esoprs.eu).
- If you use Macintosh systems and presentations in Keynote format, we ask the courtesy of converting them to the format PowerPoint. If this is not possible, please notify us promptly; In any case, it will be possible to directly connect your Mac on the podium.
- For the smooth running of the congress, we ask you to respect the time assigned to your presentation.
- Please note that the acceptance of your abstract is **NOT containing the congress registration**. Therefore, we kindly ask you to complete your congress registration.

- Please be aware that when the time allotted for your presentation is over the system will shut down automatically.
- If you have any questions, please email [meeting@esoprs.eu](mailto:meeting@esoprs.eu)

**Please check the program again on the website by the end of August since some minimal variation might occur due to possible last minute withdrawal or logistic issues – thank you for your cooperation.**